Apalachin Library Association - Board Meeting Minutes

Monthly Meeting

August 17, 2021

**Call to Order**: Online meeting called to order at 6:19PM by Sheryl Head. In attendance were Trustees Sheryl Head, Sue Legg, Donna Shofkom, Cindy Bickford, Dani Berchtold and Garry Christensen. Library Director Cathy Sorber.

**Not attending**: Trustee Perry Pierce

**August Agenda/July Meeting Minutes**: July Meeting Minutes that were sent to the board on July 20th, revised minutes sent on August 17th. Minutes were reviewed and accepted. The August Agenda was approved with no conflict of interest.

**Announcements**

1. Next Meeting: Sept 21
2. 2021 Meeting Dates – Sep 21, Oct 19, Nov 16, Dec 21

**Updates**

1. **Maintenance Report** – No Maintenance report this month as Steve is on vacation.
2. **Treasurer’s Report** – See Treasurer’s report that Sue sent out for the meeting. Sue is working on the budget. We discussed budgeting to pay off the remainder of the loan at the end of the year, need to revisit at end of year. We discussed having the 2022 referendum for next year for $3,000.00.
3. **Director’s Report** - Cathy Sorber presented the Director’s report which is on file at the Apalachin Library.
4. **Friend’s Report** – Nothing to report this month.

**Old Business**

1. Status of Strategic 5 Year Plan & Training – We reviewed the 5 year plan and Cathy will finalize using the survey results and input from the board and present at next months meeting.
2. Community Survey – Board reviewed the results of the survey.
3. Annual Appeal Status – Annual Appeal is ready and needs to be printed, stuffed into envelopes and mailed.
4. Letter asking for Tioga County Funding – See Directors Report.
5. Additional Items for discussion - None

**New Business**

1. Approval of Airborne Pathogen Policy – Board voted to approve this policy unanimously.
2. 2022 budget – See discussion under Updates above.
3. Additional Items for Discussion– Discussed Cathy getting gift cards to give library volunteers. Dani motioned to give Cathy $600.00 for gifts for volunteers by the end of the year. Cindy seconded motion, passed unanimously.

**Items for Future Meetings** – None

**Executive session (As required)**

**Meeting Adjourned**: Meeting was adjourned at 7:49pm.