Apalachin Library Association - Board Meeting Minutes

Monthly Meeting

January 18, 2022

**Call to Order:** Meeting was called to order at 6:18 p.m. by Donna Shofkom.

**In attendance:** Dani Berchtold, Sue Legg, Donna Shofkom; Director Cathy Sorber

We did not have a quorum, so the meeting was strictly informational. No voting took place.

**Not in attendance:** Cindy Bickford, Garry Christensen, Perry Pierce; Maintenance Personnel Steve Ingardia

**2022 Upcoming Meeting Dates** - 2/16, 3/16, 4/20, 5/18, 6/22, 7/20, 8/17, 9/21, 10/19, 11/16, 12/21

**Meeting Minutes** - At our next meeting, we will be ready to approve the November 2021 minutes, November 2021 Executive Session minutes, and the December 2021 minutes with edits.

**Treasurer’s Report**

* Good year; ended $12,000 ahead
* Donations for the year were $14,000, which is great
* Travelers Quote will give us the same coverage as what we currently have, so will move forward and will save $500/year
* Went to Lowe’s to open the credit card for maintenance expenses; minimum credit limit is $1,000.00; two cards will be issued

**Maintenance Report**

* No report this month

**Director’s Report**

* Cathy presented the Director’s Report which is on file at the Apalachin Library

**Friend’s Report**

* In the process of reorganizing; next meeting will be held on March 21 @ 6:30 p.m.

**Old Business**

* Trustee Vacancy - possible new trustee who will come to the next meeting

**New Business**

* All Trustees, Staff, Friends of the Library President need to sign a new Conflict of Interest Agreement for 2022
* Sexual Harassment Training, as well as the training for supervisors needs to be completed by all Trustees in 2022; when Trustees have completed both trainings, please inform C. Sorber so she can document it.
  + The trainings are located on the Finger Lakes website: <https://www.flls.org/hr/>

**Items for Future Meetings**

**Period for Public Expression**

**Executive Session** - Not needed this month

**Meeting Adjourned** at 7:16 p.m.